

Foreign Students

Special Admission Guidelines

2020

GRADUATE SCHOOL OF POLICE STUDIES



경찰대학

KOREAN NATIONAL POLICE UNIVERSITY

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01 Admission Outline

- **Entrance Quota and Courses** : 10 persons in total (Doctorate or Master's Degree Courses)
- **Department & Major** : 6 majors in 3 departments (Department of Investigation, Department of Criminology and Department of Public Safety)

Course Department	Total	Ph.D		Master's	
Investigation	0~10	Investigation Law	0~10	Investigation Law	0~10
		Criminal Investigation		Criminal Investigation	
Criminology	0~10	Crime Analysis	0~10	Crime Analysis	0~10
		Crime Prevention		Crime Prevention	
Public Safety	0~10	Public Safety Law	0~10	Public Safety Law	0~10
		Public Safety Administration		Public Safety Administration	
Total	10	※ To be operated flexibly according to the situation of application for each course			

※ To be admitted without division of admission quota for each department and major

- **Eligibility** : Foreigners(Both applicant and parents should be foreign nationals), or applicants with full educational background outside of Korea
- **Tuition** : Fully exempted
 - ※ In each semester, the graduate school committee will determine whether to pay for a student's tuition for the next semester after deliberation considering the required credits(six credits per semester), etc
 - ※ If a student fails to graduate within the duration of a program period, he or she will have to pay tuition for the remaining period
- **Financial Aid** : Livelihood support(food/daily necessities), books, etc
 - ※ Provisions are made during the program, and support will be ceased immediately in case of drop outs and expulsion. Support may be ceased seized due to internal/external circumstances
- **Period required for completing the course** : 3 years for doctorate degree course and 2 years for master's degree course

Classification	Course	Period
Ph.D	3 years	Sep. 1, 2020 ~ Aug. 31, 2023
Master's	2 years	Sep. 1, 2020 ~ Aug. 31, 2022

- **Preliminary Course** : Orientation prior to semester

Date	Course Details
Aug. 26, 2020	Immigration support(entry), dorm assignment, free schedule
Aug. 27, 2020	Welcoming ceremony, campus tour, Q&A
Aug. 28, 2020	Foreigner registration and medical check-up information, orientation

※ Schedule may vary due to COVID-19 and school circumstances

- **Graduation Requirements**

Classification	Details
Korean	▶ Level 3 or higher in Test of Proficiency in Korean (TOPIK)
Mandatory Credits	▶ Doctorate Degree Course : 39 credits, Master's Degree Course : 33 credits ※ To earn minimum 6 credits per semester
Submission of Thesis	▶ Passing the dissertation examination and obtaining the final approval of the Thesis review committee ※ It is mandatory to pass the 'foreign language test' and 'comprehensive examination'

02 Admission Schedule

● Schedule(2020)

Announcement, Distribution of Admission Guidelines	Application	Document screening	Announcement of Screening Result	In-depth interview	Final Result Announcement	Entrance (OT)
Jun. 5	Jun. 8 ~ Jun. 30	Jul. 1 ~ Jul. 15	Jul. 15	Jul. 20 ~ Jul. 24	Jul. 31	Aug. 31 (Aug. 26)

Classification	Schedule	Details
Announcement	Jun. 5	<ul style="list-style-type: none"> ▶ Websites of National Police Agency, Korean National Police University ▶ Website of application agency(Jinhaksa)
Application	Jun. 8, 09:00 ~ Jun. 30, 23:00	<ul style="list-style-type: none"> ▶ Website of application agency(Jinhaksa) ▶ Application fee : 5,000 won
Document screening	Jul. 1 ~ Jul. 14	<ul style="list-style-type: none"> ▶ 3 times of admission quota selected
Announcement of Screening Result	Jul. 15, 10:00 (scheduled)	<ul style="list-style-type: none"> ▶ Websites of National Police Agency, Korean National Police University ▶ Website of application agency(Jinhaksa) ※ No individual notifications will be made.
In-depth interview	Jul. 20 ~ Jul. 24	<ul style="list-style-type: none"> ▶ Online video interview ※ Can be changed into telephone interview depending on the situation of the school
Review of Document Submission and Final Selection of Successful Candidates	Jul. 27 ~ Jul. 30	<ul style="list-style-type: none"> ▶ Confirmation of documents (i.e. diploma, etc.) submitted by successful candidates ▶ Successful candidates will be selected based on comprehensive evaluation resulting from scores of document screening and interview
Final Announcement of Successful Candidates	Jul. 31, 17:00 (scheduled)	<ul style="list-style-type: none"> ▶ Websites of National Police Agency, Korean National Police University ▶ Website of application agency(Jinhaksa) ※ No individual notifications will be made
Registration	August	<ul style="list-style-type: none"> ▶ Website of Graduate School of Police Studies ※ Refer to the 'information for successful Candidates' during final announcement
Orientation	Aug. 26 ~ Aug. 28 (scheduled)	<ul style="list-style-type: none"> ▶ Welcoming ceremony and dormitory assignment

※ The admission schedule can be changed according to the circumstances, so please check notices on the Korean National Police University website

※ Only internet applications are accepted (no mail applications accepted), so all application documents must be uploaded by the deadline (Jun. 30, 23:00)

03 Qualification for Application and Required Documents

● Qualification for Application

➡ Minimum educational attainment

Course	Details
Ph.D	<ul style="list-style-type: none"> ▶ A person who has acquired or is scheduled* to acquire a master's degree in Korea or abroad ▶ A person who is acknowledged by law to have attained an educational level the same as or higher than the above level
Master's	<ul style="list-style-type: none"> ▶ A person who has acquired or is scheduled* to acquire a bachelor's degree in Korea or abroad* ▶ A person who is acknowledged by law to have attained an educational level the same as or higher than the above level

* Scheduled date of acquisition: Until August 2020 (September 2020 for Japanese universities) and submission of transcripts including until the second semester of 2019

➡ **Eligibility** : Foreigners (both applicant and parents should be foreign nationals) or applicants with full educational background outside of Korea

Classification	Details
Foreigners with foreign parents	<ul style="list-style-type: none"> ▶ Foreign nationals whose parents are also foreign nationals deemed to have received the above education ▶ If the applicant were a Korean, both parents and applicant had forfeited (lost) their Korean citizenship before the deadline for application <p><Caution></p> <ul style="list-style-type: none"> – Location of the university applicant graduated from is irrelevant (foreigner nationals from universities in Korea can also apply) – If the applicant or parent has not completed forfeiture or loss of his or her Korean citizenship, the applicant will not be qualified – Academic records such as general equivalency diploma, home schooling and online learning are not accepted as qualifications
Applicants with Full Educational Background outside of Korea	<ul style="list-style-type: none"> ▶ Overseas Koreans or foreign nationals who received full education from elementary/middle/high schools and universities (undergraduate course) outside of Korea or North Korean defectors who received full education from elementary/middle/high schools and universities (undergraduate course) in areas north of the foreign/Military Demarcation Line, and are recognized as having the above academic background ▶ North Korean defectors who received full education from elementary/middle/high school and universities(academic course) in North Korea are eligible to apply upon submitting the "Certificate of Education of North Korean Refugees" (elementary/middle/high schools certificates are issued from city and provincial Education Offices, and universities certificates(undergraduate course) are issued with the approval by the Ministry of Unification and the Ministry of Education) <p><Caution></p> <ul style="list-style-type: none"> – As it is difficult for foreigners living overseas to obtain certificates regarding entry into and departure from Korea, which are mandatory documents for "Applicants with Full Educational Background outside of Korea," it is recommended that foreign nationals who meet both qualifications of "Foreigners with foreign parents" and "Applicants with full educational background outside of Korea" to apply as "Foreigners with foreign parents" – Even if the applicant received elementary/middle/high school education overseas, if the applicant graduated from a university(undergraduate course) in Korea, the applicant cannot apply to this program(those who obtained an undergraduate degree overseas and a master's degree in Korea can apply) – Academic records such as general equivalency diploma, home schooling and online learning are not accepted as qualifications

🔗 Language Proficiency

Classification	Details
English	<ul style="list-style-type: none"> ▶ TOEFL iBT 80, TEPS 65, TOEIC 700, IELTS 5.5 or higher certified English test scores which are valid at the time of the application deadline (June 30) ※ Individuals whose native language is English, or individuals who have obtained their bachelor's, master's or Ph.D degrees from an English-speaking country, are exempt from submitting certified English test scores (refer to p.14)
Korean	<ul style="list-style-type: none"> ▶ Individuals who can take classes and conduct research in Korean ※ Will join Korean students of master's and doctorate courses in the classes conducted in Korean ▶ Individuals with TOPIK Tier 3 or higher are preferred

※ The applicant must meet both of the above requirements

● Required Documents

🔗 Foreigners with foreign parents

No	Classification	Document	Submission
1	Mandatory Documents	• List of required documents	<ul style="list-style-type: none"> – Download the form from the application website and mark checkboxes of documents being submitted. Then, upload the form after signing and scanning it – Use the form as the cover of the document packet
2		• Application	<ul style="list-style-type: none"> – Complete the form in Korean or English on the application website – Applicant's name must be identical to information in the applicant's passport or and citizenship certificate
3		• Certificate of graduation or expected graduation from a undergraduate university or graduate school	<ul style="list-style-type: none"> – Scan and upload to the application website – Overseas university graduates should submit Apostille or consular confirmation of forms – If the applicant does not have a graduation certificate, the document can be replaced with a proof of enrollment indicating the scheduled graduation date, transcript or official confirmation from the university (or professor)
4		• Transcripts of all years (undergraduate/graduate school)	<ul style="list-style-type: none"> – If the applicant has transferred to a different university, he or she must also submit graduation certificate and transcript from the previous university (submit graduation/degree certificates from the latest university only)
5		• Certificate of (expected) degree	<ul style="list-style-type: none"> – For transcripts, the applicant needs to obtain a "perfect score standard of GPA" from the university. Scan and upload the document
6		• Cover letter & research plan	<ul style="list-style-type: none"> – Download the forms and complete them in Korean or English, then upload them
7		• Research thesis(for Ph.D application)	<ul style="list-style-type: none"> – If the document is not in Korean/English, translate it, obtain verification from the university/issuing organization/notary public, then upload it
8		• Proof of employment (certificate of business registration for business owners)	<ul style="list-style-type: none"> – If the document is not in Korean/English, translate it, obtain verification from a notary public, then upload it
9		• Official certificate of foreign language test score	<ul style="list-style-type: none"> – Upload an official English test score valid at the time of the application deadline(June 30)

No	Classification	Document	Submission
10	Mandatory Documents	• Academic Advisor's Recommendation	<ul style="list-style-type: none"> – Download the form and have the recommender complete, scan and upload the form – If it is difficult to obtain a recommendation from a professor, it can be replaced with a recommendation from a professor from a different university or a superior who knows the applicant's academic capability
11		• Bank statement of applicant or parent	<ul style="list-style-type: none"> – Obtain a bank statement of account balance issued within three months from the application deadline (June 30). Then, scan and upload it
12	Additional Documents	• TOPIK certificate	<ul style="list-style-type: none"> – Obtain documents verifying the applicant's Korean proficiency(i.e. TOPIK). Then, scan and upload it to the application website
13		• Certificates related to major, awards, etc	<ul style="list-style-type: none"> – Additional documents are optional, not mandatory – If the document is not in Korean/English, translate it and obtain verification from the university/issuing organization/notary public. Then, upload it
14		• Korean Diplomat's Recommendation	<ul style="list-style-type: none"> – Download the form and complete it in Korean or English, then upload it
15	Verification of Qualification	• Copy of passport (applicant and parents)	<ul style="list-style-type: none"> – Scan a valid passport and upload it to the application website – If the applicant previously held a Korean citizenship, include documents verifying the forfeiture/loss of citizenship
16		• Proof of foreign citizenship (applicant and Parents)	<ul style="list-style-type: none"> – Submit only if the applicant or parent does not have a valid passport – Scan documents that verify the applicant's or parent's citizenship and upload it to the application website
17		• Certificates of family Relations of applicant and applicant's guardian	<ul style="list-style-type: none"> – Scan and upload it to the application website

Applicants with Full Educational Background Outside of Korea

No	Classification	Document	Submission
1	Mandatory Documents	• List of required documents	<ul style="list-style-type: none"> – Download the form from the application website, mark checkboxes of documents being submitted. Then, upload the form after signing and scanning it – Use the form as the cover of the document packet
2		• Application	<ul style="list-style-type: none"> – Complete the form in Korean or English on the application site – Applicant's name must be identical to information in the applicant's passport or citizenship certificate
3		• Certificates of graduation or expected graduation from a undergraduate university or graduate school	<ul style="list-style-type: none"> – Scan and upload to the application website – Overseas university graduates should submit Apostille or consular confirmation of forms – If the applicant does not have a graduation certificate, the document can be replaced with a proof of enrollment indicating the scheduled graduation date, transcript or official confirmation from the university (or professor)
4		• Transcripts of all years (undergraduate/graduate school)	<ul style="list-style-type: none"> – If the applicant has transferred to a different university, he or she must also submit graduation certificate and transcript from the previous university (submit graduation/degree certificates from the latest university only)
5		• Certificate of (expected) degree	<ul style="list-style-type: none"> – For transcripts, the applicant needs to obtain a "perfect score standard of GPA" from the university. Scan and upload the document

No	Classification	Document	Submission
6	Mandatory Documents	• Cover letter & research plan	– Complete the form in Korean or English on the application website
7		• Research thesis(for Ph.D application)	– If the document is not in Korean/English, translate it, obtain verification from the university/issuing organization/notary public, then upload it
8		• Proof of Employment (certificate of business registration for business owners)	– If the document is not in Korean/English, translate it, obtain verification from notary public, then upload it
9		• Official certificate of foreign language test score	– Upload an official English test score valid at the time of the application deadline (June 30)
10		• Academic Advisor's Recommendation	– Download the form and have the recommender complete, scan and upload the form – If it is difficult to obtain a recommendation from a professor, it can be replaced with a recommendation from a professor from a different university or a superior who knows the applicant's academic capability
11		• Bank Statement of applicant or parent	– Obtain a bank statement of account balance issued within three months from the application deadline (June 30). Then, scan and upload it
12	Additional Documents	• TOPIK Certificate	– Obtain documents verifying the applicant's Korean proficiency(i.e. TOPIK). Then, scan and upload it to the application website
13		• Certificates related to major, awards, etc	– Additional documents are optional, not mandatory – If the document is not in Korean/English, translate it and obtain verification from the university/issuing organization/notary public. Then, upload it
14		• Korean Diplomat's Recommendation	– Download the form and complete it in Korean or English, then upload it
15	Verification of Qualification	• Copy of passport (applicant and Parents)	– Scan a valid passport and upload it to the application website – If the applicant previously held a Korean citizenship, include documents verifying the forfeiture/loss of citizenship
16		• Proof of foreign citizenship(applicant and parents)	
17		• Certificates of family Relations of applicant and applicant's guardian	– Scan and upload it to the application website

※ All documents must be organized in the order of the number of the documents list, and scanned documents in the pdf format must be uploaded to the application website(if not submitted, the applicant will automatically be disqualified)

※ Name of file to be saved (example): PhD Course Department of Criminal Investigation Kim Dae-han

04 Screening Methods

- **Screening method** : successful candidates are selected after 1st phase of document screening and 2nd phase of online video interview

Classification	Item	Method
Phase 1	Document Screening (100 points)	<ul style="list-style-type: none"> ▶ Qualification and academic ability evaluated based on submitted documents ▶ 3 times of admission quota selected in the order of scores from document screening
Phase 2	In-depth Interview (100 points)	<ul style="list-style-type: none"> ▶ Online video interview with candidates selected from the screening conducted to evaluate the applicant's knowledge of the field, academic ability and contribution potential <ul style="list-style-type: none"> ※ Less than 60 points will be deemed disqualified ▶ The format of the interview may be changed to phone interview(applicant/recommender/parent) depending on the circumstances of the university school
Final Selection	Total score from phase 1 & 2 (200 points)	<ul style="list-style-type: none"> ▶ Successful candidates will be selected based on combined scores from the screening and interview.

※ Detailed screening methods such as evaluation items shall be determined by the graduate school committee

- ➡ After an open recruitment for foreign nationals whose parents are also foreigners and those who completed their full education outside of Korea, the selection of successful candidates will be made through 1st phase of document screening and 2nd phase of interview
- ➡ Three times of admission quota will be selected from document screening, and those who pass document screening will be given an interview
- ➡ Among applicants who receive scores greater than 60 points in the interview, successful candidates will be selected based on combined scores from the document screening and interview in the order of the highest scores

● Evaluation Items

Classification	Evaluation Item
Phase 1 Screening	<ul style="list-style-type: none"> ▶ Research plan, transcripts(grades from an applicant's master's program should be included for Ph.D. program), suitability of major(cover letter, certificates, academic achievements such as research experience and thesis in related fields)
Phase 2 Interview	<ul style="list-style-type: none"> ▶ Expertise, academic ability(Korean/English language proficiency), potential to contribute, etc

05 Screening Procedures

A. Application: Monday, June 6, 2020, 09:00 ~ Tuesday, June 30, 2020, 23:00

- 1) Sign up on the application website “Jinhaksa”(http://www.jinhakapply.com) and access the application window
 - ※ Accessible via “Go to Application Website(banner)” on the Korean National Police University website(http://www.police.ac.kr)
- 2) Fill out a form as indicated [upload a photo(3cm x 4cm) taken within 3 months] and pay the application fee
- 3) Complete the application(complete the application fee payment) and print out the confirmation form
 - ※ As the website may be overwhelmed with applicants on the last day of application, applicants are recommended to complete the application 2–3 days prior to the deadline
- 4) The university entrusts the application process to an agency, and collected information(name, resident’s registration number, phone number, e–mail address, academic information, etc.) will not be used for purposes other than admission screening

However, personal information of successful candidates will be used for creating academic records at the university, so it is required to agree to “Collection and Use of Personal Information” and “Academic Inquiry” during application
- 5) All documents must be submitted in PDF format as a single file, in the order of the number of the required documents, and they must be uploaded by the last day of application (file must not exceed 10MB)
 - ※ File Name(example): Ph.D. Course Department of Investigation Kim Daehan
- 6) If the required documents are not uploaded during the application period, the applicant will be excluded from the application process and be disqualified from phase 1 of the document screening

B. Announcement of Screening Results: Wednesday, July 15, 2020, 10:00 (scheduled)

- 1) On Wednesday, July 15, 10:00(scheduled), screening results will be posted on the Korean National Police University website (<http://www.police.ac.kr>) and the application agency website, Jinhaksa (<http://www.jinhakapply.com>)
※ Announcement date may change according to circumstances, and a separate notification will be made if there is a change(no individual notifications will be made)
- 2) Information on the detailed schedule of the interview including the date, time and method will be announced as an announcement of document screening results is made

C. Interview: Monday, July 20, 2020 ~ Friday, July 24, 2020

- 1) An online video interview will be conducted. A phone interview may be employed according to the application status and university circumstance
- 2) Detailed information on the interview method will be notified when document screening results are announced

D. Announcement of successful candidates(scheduled for July 31, 2020, 17:00) and Registration (August 2020)

- 1) On Friday, July 31, 10:00, final admission results will be posted on the Korean National Police University website (<http://www.police.ac.kr>) and the application agency website, Jinhaksa (<http://www.jinhakapply.com>)
※ The announcement date may change according to circumstances, and a separate notification will be made if there is a change(no individual notifications will be made)
- 2) Successful candidates must adhere to “Instructions for Successful Candidates” along with the final announcement, and failing to comply with the instructions may lead to disadvantages
- 3) Admission will be cancelled upon failure to register during the registration period

06 How to Prepare and Submit Required Documents

● Required Documents for eligibility

- **(Foreigners with foreign parents)** Proof of citizenship, proof of relationship between applicant and parents
 - Citizenship Certificate: Submit a copy of valid passport, an original copy of the proof of citizenship or notarization(for a Chinese applicant, submit documents issued by the Notarization Office after July 1, 2019)
 - ※ Chinese census certificates, Chinese IDs and foreign IDs without notarization are not recognized as proof of citizenship
 - If the applicant or his/her parents was/were Korean, he/she must submit proof verifying the date of forfeiture/loss of Korean citizenship and the date of acquiring foreign citizenship
 - The location of the university that the applicant graduated from is irrelevant(foreign nationals who graduated from Korean universities may apply)
 - ※ Academic records such as general equivalency diploma, home schooling and online learning are not accepted as qualifications
- **(Applicants with full educational background outside of Korea)** Proof of entry to and departure from Korea
 - Korean citizens can obtain the document from the immigration office, foreign affairs office, district offices of Seoul, community centers, and overseas diplomatic offices of Korea. The document can also be obtained online from the civil service portal of the Korean government, “Minwon24”(www.gov.kr). Foreign nationals cannot obtain the document from overseas diplomatic offices of Korea
 - ※ If the above document cannot be obtained, the applicant must submit documents verifying his/her full education outside of Korea(official documents verifying the enrollment and periods of elementary/middle/high schools and university)
 - All immigration records(entry/departure) to Korea for all citizenships of the applicant must be recorded from his or her date of birth to April 30, 2020. If any information is missing or immigration status to Korea cannot be verified, the applicant will not be qualified for application
 - ※ If any records are missing, the record must be corrected and obtained through the immigration office, foreign affairs or overseas diplomatic offices of Korea, and documents verifying the missing information on immigration status must be submitted
 - ※ Even if the applicant moved overseas after his/her birth in Korea, the applicant must submit an immigration record(entry/departure) from his/her date of birth

- If the applicant changed his/her citizenship due to immigration or adoption, all documents verifying the immigration(entry/departure) information of all citizenships before and after the change of citizenship must be submitted(applicant's date of birth ~ April 30, 2020)
- The applicant's passport number of the current passport and the passport number on the immigration status report must be identical. If the passport number is different because the applicant was issued a new passport, proof of passport issuance or copy/copies of the previous passport/passports and current passport must be submitted
- If the submitted immigration record does not match the actual immigration record(inconsistency between the applicant's academic records and departure, entry and duration of stay, etc.), the applicant must submit statements and related documents(official documents indicating the academic enrollment period in elementary/middle/high schools and university)
- If immigration(entry/departure) records during the period of the departure, when the applicant was accompanied by parents, are not indicated in submitted documents and cannot be corrected, the applicants need to submit a copy of the information on companions recorded on parents' passports

● **Required/additional documents: must be in Korean or English**

- ◉ **(Cover Letter)** Indicate experience, reason for application, future plan, personality, etc
- ◉ **(Transcript)** Upload all transcripts from the university(including a graduate school) that the applicant graduated from, as well as a "perfect score standard of GPA" from the university. If documents are not in Korean or English, translate them and have them notarized
 - ※ Applicants applying for Ph.D. programs must also submit the transcripts of their Master's programs
- ◉ **(Research Plan)** If applying for a master's or Ph.D. program, write a research plan clearly, which describes the applicant's field of research(interest), purpose of research(motivation), research methods and implementation plan, and research performance
- ◉ **(Academic Advisor's Recommendation)** Reasons for recommendation, his/her position and contact information must be included
 - ※ If it is difficult to obtain a recommendation letter from a professor of the university that the applicant attended, it can be replaced with a recommendation letter from a professor from a different university or a superior who knows the applicant's study and academic capability
- ◉ **(Korean Diplomat's Recommendation)** Reason for recommendation, his/her relationship with the applicant and contact information must be included
- ◉ **(Thesis)** Only those applying to the Ph.D program should submit a thesis. If the thesis is not in Korean or English, translate it and have it notarized

- **(Bank Statement)** Applicant's or parent's certificate of account balance should be scanned and uploaded(issued within 3 months)
- **(Documents Such as Department/Major-related Certificates)** Only documents related to the department the applicant applies to should be submitted. If the documents are not in Korean or English, translate them and have them notarized
 - ※ Download the form "My Applications" of the application agency website (<http://jinhakapply.com>) and fill it out(cover letter, research plan, recommendation letter)

● Documents Verifying Language Skills

- Scan the following documents verifying the applicant's language skills and submit them online
 - English: 80 of TOEFL iBT, 625 of TEPS, 700 of TOEIC, 5.5 of IELTS or higher(valid test scores that have not expired until the deadline, June 30; period of 2 years should not have passed since the applicant took a test)
 - ※ Applicants whose native language is English or have acquired Bachelor's, Master's or Ph.D. from an English-speaking country are exempted from submitting certified English scores

〈Countries exempted from submitting Certified English Scores〉

Anguilla, Antigua and Barbuda, Australia, Bahamas, Barbados, Belize, Bermuda, Botswana, Cameroon, Canada, Commonwealth of Dominica, Fiji, Ethiopia, Gambia, Ghana, Guyana, Hong Kong, India, Ireland, Jamaica, Kenya, Lesotho, Liberia, Malawi, Malta, Mauritius, Namibia, Nauru, New Zealand, Nigeria, Pakistan, Palau, Papua New Guinea, Philippines, Puerto Rico, Rwanda, Samoa, Sierra Leone, Singapore, South Africa, Sri Lanka, Sudan, Swaziland, Tanzania, Trinidad and Tobago, Tuvalu, Uganda, United Kingdom, United States of America, Zambia, Zimbabwe

- Korean : original copies of documents that verify the applicant's Korean language proficiency
 - ※ Applicants with TOPIK Tier 3 or higher will receive additional points in "Suitability of Major" during document screening

● Completion and Submission

- In principle, original documents in Korean or English must be submitted. However, if original documents cannot be submitted, notarized documents or copies verified by issuing organizations can be submitted
 - ※ Documents in languages other than Korean or English must be submitted with notarized copies
- Upload all documents, including the application form, after signing up on the website of the application agency, filling out all necessary information and finishing the application process (complete the application fee payment)
 - ※ As the application and documents cannot be modified or edited after finishing the application process (complete the application fee payment), make sure to check whether any errors or incorrect information are present
- In the personal information field, the applicant must indicate contact information such as applicant's, parent's, and recommender's cell phone numbers. Any disadvantages imposed due to the applicant's failure to provide accurate information shall be the applicant's responsibility

07 Cautionary Items

● Cautionary Items

- ➡ Check and follow instructions provided on the Korean National Police University website
 - ※ All schedules from the start date of the application to the announcement of final successful candidates are subject to change depending on circumstances, so make sure to check for changes through announcements
- ➡ As any disadvantages caused by errors, omissions or incorrect entries by the applicant during online application process are the applicant's responsibility. Therefore, ensure that all entries are accurate. Once the application ends, it cannot be changed or cancelled
- ➡ If names indicated in documents are different, documents verifying that the names refer to the same individuals issued by the court of the corresponding country must be submitted
- ➡ It is possible to make the application for admission regardless of the department or major at undergraduate (graduate) course
- ➡ Applicants selected from document screening will undergo an online video interview. If online access is unavailable due to the network environment of the applicant's country, the interview can be replaced with a phone interview, and interviewees can be the applicant, a recommending professor, or a parent. If the applicant cannot be reached without a reasonable cause, the applicant will be disqualified
 - ※ The method of an Interview may change according to circumstances of the university
- ➡ The qualifications, detail of evaluation, the reason for failure in the screening of the applicants will not be disclosed
- ➡ Successful candidates, who fail to fulfill admission qualifications by September 2020(February 2021 for Japanese universities), or who fail to register during the registration period, or who fail to submit required documents(i.e. graduation certificate), shall lose their matriculation status
- ➡ Even if the number of applicants does not reach the admission quota, if applicants are deemed to lack necessary academic abilities, admissions will not be made

● Measures for Fraudulent Acts

- ➡ Applicants who submit applications with ghostwriting, plagiarism, false information, forgery or any other fraudulent means will be disqualified, and their admission will be cancelled. Furthermore, restrictions will be imposed on future applications and admissions to the Korean National Police University

08 Information on verification of certificate of graduation and grade transcript

● Apostille Agreement

The Apostille Convention is a multi-party agreement, which is made to facilitate mutual certification of official documents among member countries, and that aims to abolish the complex certification procedures such as obtaining consular confirmation from foreign diplomatic offices and obtaining confirmation(legalization) from the country where the official document is issued

- ✦ Name: Convention Abolishing the Requirement of Legalization for Foreign Public Documents
- ✦ Refer to www.hcch.net – Members & Parties – MCCH Members for organizations related to Apostille in each country
 - Inquiries regarding Apostille
(Ministry of Foreign Affairs) +82-2-2002-0251/0252
 - ※ Not applicable to applicants who graduated from Korean universities, and in this case, original documents of graduation certificates and transcripts shall be submitted

Applicants from Universities in Member Countries

〈Apostille Member Countries〉

Region	Total	Member Countries
Asia	7	Korea, Mongolia, Brunei, Japan, India, parts of China (Hong Kong, Macao), Tajikistan
Middle East	4	Oman, Israel, Bahrain, Morocco
Europe	42	Albania, Austria, Belarus, Belgium, Bosnia and Herzegovina, Bulgaria, Croatia, Cyprus, Czech Republic, Estonia, Finland, France, Georgia, Germany, Malta, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Lithuania, Luxembourg, Monaco, Montenegro, Netherlands, Poland, Portugal, Russia, Slovakia, Slovenia, Spain, Sweden, Switzerland, Turkey, Kyrgyzstan, Macedonia, Ukraine, Britain, Andorra, Armenia, Azerbaijan, Moldova, Liechtenstein, San Marino, Kazakhstan, Uzbekistan, Kosovo
America	31	United States, Argentina, Mexico, Panama, Suriname, Venezuela, Antigua-Barbuda, Bahamas, Barbados, Belize, Honduras, Colombia, Dominican Republic, Ecuador, El Salvador, Granada, Honduras, Saint Vincent, Peru, Trinidad Tobago, St. Kittenevis, Uruguay, Costa Rica, Nakaragua, Paraguay, Brazil, Chile, Guatemala
Africa	11	South Africa, Botswana, Brundi, Lesotho, Liberia, Namibia, Saint-Tume Principe, Swaziland, Malawi, Caboverde, Seycel
Oceania	11	New Zealand, Niue, Marshall Islands, Mauritius, Vanuatu, Samoa, Seisel Islands, Cook Islands, Tunga, Fiji, Australia

- Required documents : graduation certificate of final education and transcripts
 - Confirming organization : organization designated by the government of the corresponding country
 - Submission : Submit the above required documents and the 'Apostille Certificate' of them issued by an organizations designated by the government of the corresponding country
- ※ Apostille Certificate can be replaced with "Consular Confirmation from Korean Embassy/Consulate"

Applicants from Universities in Non-Member Countries

- Required Documents: graduation certificate of final education and transcripts(a diploma certificate should be submitted as well in case of Chinese universities)
- Confirming organization: diplomatic office(embassy or consulate) of the Republic of Korea in the corresponding country
- Submission: Submit the above required documents and 'Confirmation of Consul' of them issued at the diplomatic office(embassy or consulate) of the Republic of Korea located in the corresponding country

Note

- Documents not written in Korean or English must be submitted with notarized copies of Korean or English translation

09 Department in Charge

● Admission Procedures

- ✦ Department in charge: Admission and Recruitment Section(staff in charge of the graduate school of police studies), Planning and Cooperation Division, the Korean National Police University
- ✦ Contact
 - Kim Soyon +82-41-968-2955, kimsoyon@police.go.kr
 - Lee Jeonghyun +82-41-968-2755, hyun4156@police.go.kr

● Operation of Academic Affairs

- ✦ Department in charge: Graduate Academic Affairs Section(staff in charge of academic affairs), Academic Affairs Division, the Korean National Police University
- ✦ Contact
 - Kim Kyunghoon +82-41-968-2275, kyunghoon@police.go.kr
 - Yoon Surin +82-41-968-2175, ricky2991@police.go.kr



Form 1 Application for Admission

2020 Graduate School of Police Studies Application Form

				Application No.		※Do not enter		
Application Item (Check Items that apply to you)		Eligibility	<input type="checkbox"/> Foreigners with foreign parents <input type="checkbox"/> Applicants with full educational background outside of Korea					
		Program	<input type="checkbox"/> Ph.D. Program <input type="checkbox"/> Master's Program					
		Major	<input type="checkbox"/> Investigation <input type="checkbox"/> Criminology <input type="checkbox"/> Public Safety					
		Status	<input type="checkbox"/> Civilian <input type="checkbox"/> Police Officer					
Personal Information	Nationality				Occupation			
	Affiliation				Position			Duration of Service 00 years 00 months
	Name	(Korean)			(English)			
	Date of Birth			Passport/Foreigner's Registration Number				Sex 00
	Current Address							
	Contact	Mobile Phone			Home			E-mail 00
Family Information	Father	Name						
		Date of Birth						
		Nationality						
		Contact						
		Resident's Registration Number/Passport Number						
	Mother	Name						
		Date of Birth						
		Nationality						
		Contact						
		Resident's Registration Number/Passport Number						
Recommender (Professor, etc.)	Name					Relationship		
	Contact							
	Organization					Position		
	E-mail							
Emergency Contact							Relationship	

※ Write in Korean or English

Academic Background	MM, YYYY,	University (Graduate School)	Department	Major Graduation(expected)
	MM, YYYY,	University (Graduate School)	Department	Major Graduation(expected)
	MM, YYYY,	University (Graduate School)	Department	Major Graduation(expected)
	MM, YYYY,	University (Graduate School)	Department	Major Graduation(expected)
	MM, YYYY,	University (Graduate School)	Department	Major Graduation(expected)
Experiences and Activities	Period	Organization	Position (Task)	
	(Period XX years, XX months)			
	※ Write in reverse chronological order			
<p>I apply to the Graduate School of Police Studies along with the submission of required documents</p> <p>MM, DD, 2020</p> <p>Applicant _____ (signature)</p> <p>To President of the Korean National Police University</p>				

※ Consent to an Academic Background Check

I agree to the academic background check by the Graduate School of Police Studies of the Korean National Police University regarding my academic background

☐ Agree ☐ Don't agree

Name of University : _____ Type of Diploma : _____

Major : _____ Date of Graduation(expected) : _____

Staff in charge of an academic background check : _____

E-mail address of staff in charge : _____

Form 2 Cover Letter

Cover Letter

			Application No.		※ Do not enter	
Application Item (Check Items that apply to you)	Eligibility	<input type="checkbox"/> Foreigners with foreign parents <input type="checkbox"/> Applicants with full educational background outside of Korea				
	Program	<input type="checkbox"/> Ph.D. Program <input type="checkbox"/> Master's Program				
	Major	<input type="checkbox"/> Investigation <input type="checkbox"/> Criminology <input type="checkbox"/> Public Safety				
	Status	<input type="checkbox"/> Civilian <input type="checkbox"/> Police Officer				
Personal Information	Nationality		Contact	Mobile Phone		
	Full Name			Home		
	Occupation			E-mail		
<p>〈Contents〉</p> <p>— Indicate research and work experience related to the department you are applying to, reason for application, future plans, personality, awards and punishment, etc</p> <p>〈Caution〉</p> <p>— Font size : 12</p> <p>— Cover letter must not exceed 3 pages</p> <p>— Applicants who submitted applications with ghostwriting, plagiarism, false information, forgery or any other fraudulent means will be disqualified, and their admission will be cancelled. Furthermore, restrictions will be imposed on future applications and admissions to the Korean National Police University</p> <p>— Write in Korean or English</p> <p>— If necessary, verification documents can be attached</p>						

Form 3 Research Plan

Research plan

		Application No.	※ Fill out after checking online application
Application Category (Check items that apply to you)	Eligibility	<input type="checkbox"/> Foreigners with foreign parents <input type="checkbox"/> Applicants with full educational background outside of Korea	
	Program	<input type="checkbox"/> Ph.D program <input type="checkbox"/> Master's program	
	Major	<input type="checkbox"/> Investigation <input type="checkbox"/> Criminology <input type="checkbox"/> Public Safety	
	Status	<input type="checkbox"/> Civilian <input type="checkbox"/> Police Officer	
<p>〈Content〉</p> <ul style="list-style-type: none"> – Indicate the fields of research interest, purpose of research(motivation), methods and implementation plans of research, plans after acquiring a degree, research performance, relevant activities in the fields, etc <p>〈Caution〉</p> <ul style="list-style-type: none"> – Font size : 12 – Research plan must not exceed 3 pages – Applicants who submitted applications with ghostwriting, plagiarism, false information, forgery or any other fraudulent means will be disqualified, and their admission will be cancelled. Furthermore, restrictions will be imposed on future applications and admissions to the Korean National Police University – Write in Korean or English – If necessary, theses or reports may be submitted as verification 			

Form 4 Academic Advisor's Recommendation

Academic Advisor's Recommendation

To be filled out by the applicant

Applicant Name : _____
Last (family) First (given)

Nationality : _____ Date of Birth (yyyy/mm/dd) : _____ / _____ / _____

Program/Department

(1) Program : ☐ Ph.D Program ☐ Master's Program

(2) Department : _____

To be filled out by the professor

Name of Recommender :

Organization : _____ Position : _____

Address : _____

Contact : _____ E-mail : _____

* Please evaluate the applicant using the table below

	Outstanding	Good	Average	Poor
Academic Achievement				
Analytical Ability				
Academic Motivation				
Research Aptitude				
Intellectual Ability				
Leadership				

1. What do you think of the applicant as a student?

2. Please describe your opinion on the applicant's academic achievements, research aptitudes, leadership, etc

Recommender

Date (mm. dd. yyyy)

Form 5 Korean Diplomat's Recommendation**Korean Diplomat's Recommendation****To be filled out by the applicant**

Applicant Name : _____
Last (family) First (given)

Nationality : _____ Date of Birth (yyyy/mm/dd) : ____ / ____ / ____

Program/Department

(1) Program : ☐ Ph.D Program ☐ Master's Program

(2) Department : _____

To be filled out by a Korean Diplomat

Name of Recommender : _____

Organization : _____ Position : _____

Address : _____

Contact : _____

E-mail : _____

➡ Please describe the reason for recommendation (talent, relationship, strengths/weaknesses, etc.)

Recommender

Date (mm. dd. yyyy)

Appendix 1 Dormitory and Library

● Dormitory

- Eligibility: Individuals enrolled in the Graduate School of Police Studies who have been selected by the dormitory operation committee

〈Ineligible Persons for Dormitory Application〉

- Individuals who have received a disciplinary action according to university regulations
- Individuals who have been evicted from a dormitory
- Individuals infected with a contagious disease
- Individuals on a leave of absence from the university
- Individuals deemed inappropriate by the dormitory operation committee

- Registration for residence: after completing a move-in agreement, submit a medical certificate*

* Tuberculosis (chest X-ray) and hepatitis B test

- Eviction(eviction is determined through a decision of the committee)

〈Reasons for Eviction〉

- Individuals who ceased their studies
- Individuals who violated regulations for tenants 3 times or who have disturbed dormitory orders
- Individuals who become ineligible persons for dormitory application
- Individuals with accumulated penalty points of 10 or higher
- Individuals who stayed in a dormitory less than 10 days per month
- Individuals deemed not suitable for residence in a dormitory

● Kim Koo Library

- Kim Gu Library possesses the largest collection of policing-related materials in Korea. It provides research materials in the policing field and operates the digital police academic information center

※ In possession of 202,041 books(170,977 books, 18,778, periodicals, 12,268 multimedia materials) and 148,740 D/B (including police article indexes)

- (Provision of Academic Research Materials) The library establishes a foundation for partners and organizations for research and educational support, and for efficient access to original materials

※ Interchanging materials with 605 organizations through MOUs and mutual loan/ sharing of overseas materials: NII(Japan Library Mutual Loaning System), CALIS(China's Mutual Loaning System), Europe(National Libraries of France and Spain)

- (Digital Police Academic Information Center) Various police academic contents such as books, original materials and videos owned by each police organization are managed and provided comprehensively through the library website

Appendix 2 Faculty

● Full-time Professors

- The full-time professors of Korean National Police University equipped with excellent lecture and research capabilities provide systematic and professional lecture, supervision of dissertations and specialized educational programs

Lee Songho	Master's Degree in Administration from Seoul National University, Ph.D. in Politics from Ohio State University / Administrative and Policy Making
Mun Seongdo	Master's Degree in Law from Seoul National University, Ph.D. in Law from Seoul National University / Criminal Law
Ha Mina	Master's Degree in English from Yonsei University, Ph.D. in English from Yonsei University / English
Kim Seongsu	Master's Degree in Law from Seoul National University, Ph.D. in Law from Seoul National University / Civil Law
Park Cheongsun	Master's Degree in Sociology from Korea University, Ph.D. in Sociology from the University of Chicago / Criminology
Lee Donghee	Master's Degree in Law from Kobe University, Ph.D. in Law from Kobe University / Criminal Law
Roh Sunghoon	Master's in Criminal Justice from Florida State University, Ph.D. in Criminal Justice from Sam Huston State University / Criminal Justice Crime Policy
Suh Jungbum	Master's Degree in Law from Korea University, Ph.D. in Law from Korea University / Administration Law
Son Jaeyoung	Master's Degree in Law from Mannheim University, Ph.D. in Law from Mannheim University / Police Law
Kang Wook	Master's Degree in Public Administration from Seoul National University, Ph. D. in Criminal Justice from Michigan State University / Public Safety & Criminology
Choi Jinhyuk	Master's Degree in Administration from Yonsei University, Kent University International Studies, Ph.D. in Security from Yonjin University / Crime Investigation and Industrial Security
Yu Seungwon	Master's Degree in Economics from Yonsei University, Ph.D. in Business from Yonsei University / Financial Administration
Choi Yimoon	Master's Degree in Psychology from Seoul National University, Master's Degree in Legal Studies, Ph.D. in Psychology from Nebraska Lincoln University / Forensic Psychology
Chang Inho	Master's Degree in Law from Sungkyunkwan University, Ph.D. in Law from Sungkyunkwan University / Constitution
Ryu Bugon	Master's Degree in Law from Seoul National University, Ph.D. in Law from Seoul National University / Criminal Law
Ryu Seungjin	Ph.D. in Natural Science from Seoul National University / Forensic Science
Jeong Jisu	Master's Degree in Public Policy from Seoul National University, Ph.D. in Public Administration from Seoul National University / Public Administration, Public Policy
Jeong Hyeryun	Master's Degree in Law from Korea University, Ph.D. in Law from Wisconsin University / Commercial Law
Kim Myeongi	Ph.D. in Law from Wisconsin University / Introduction to Investigation Studies
Roh Seungguk	Master's in Engineering from Pohang University of Science and Technology, KAIST Engineering Ph.D. / Econometrics
Seo Junbae	Master's Degree in Policy Learning, Ph.D in Criminal Law from University of Portsmouth / Criminal Policy, Public Safety Management
Han Minkyung	Master's Degree in Sociology from Seoul National University, Ph.D in Sociology from University of Freiburg / Criminology, Criminal Policy

● Police Professors

- ▶ Police professors with research and education experiences as well as field experiences offer practical theoretical perspectives and specialized education

Lee Gwanhee	Master's Degree in Public Security Policy from Korea University, Ph.D Program in Information Protection from Korea University / Cyber Investigation
Kim Jion	Master's Degree in Law from Korea University / Intelligent Crime Investigation
Kim Yeram	Master's in Woman Studies from Seoul National University / Police Studies (Gender Violence)
Kim Seonil	Master's Degree in Law from Seoul National University, Ph.D program in Law from Seoul National University / International Law, Security
Kim Hyunggyu	Master's Degree in Law from College of William and Mary, Lawyer of New York State / Law School
Kim Ho	Master's in Law from Ludwig Maximilian University of Munich / Law School
Park Jongcheol	Master's Degree in Police Studies from Hansei University, Ph.D. in Police Studies from Hansei University / Police Studies (emergency report, emergency response)
Park Juhung	Master's in Forensic Investigation from Kyungpook National University / Law School
Baek Namseol	Ph.D. in Administration from Sunmoon University / North Korean Studies, Police Security
Lee Sangyeob	Master's Degree in Traffic Engineering / Police Traffic
Lee Yunjeong	Master's Degree in Public Safety and Disaster Engineering from Paris Descartes University, Ph.D. in History from Sungshin Women's University / Police Administration
Jeong Gyoraee	Master's Degree in Forensic Anthropology from Catholic University / Forensic Science
Jeong Junseon	Master's Degree in Education from Hanyang Cyber University/ Police Information
Pyo Seonyoung	Master's Degree in Administration from Seoul National University, Policy Studies from SUNY Albany / Police Information
Song Yeongjin	Master's Degree in Law from Seoul National University, Law from Seoul National University / Information Protection (Cyber Crime, Digital Forensic, Cyber Security)
Sin Sangcheol	Master's Degree in International Studies from Pukyong National University / Police Exterior Affairs
Lim Geumseob	Master's Degree in Consulting Psychology from Korea University, Ph.D. in Criminal Psychology from Kyonggi University / Investigation
Oh Sangji	Master's Degree in Law from Seoul National University, Ph.D Program in Law from University of Vienna / Law School

● Researchers

- Professional researchers of the Police Science Institute contribute to policy making and engage in interdisciplinary studies involving science technology

Law and Policy Research	Gang Yonggil	Master's Degree in Administration from Hankuk University of Foreign Studies, Ph.D. in Police Studies from Dongguk University
	Park Jaepung	Master's Degree in Police Studies from Dongguk University, Ph.D. in Police Studies from Dongguk University
	Jang Ilsik	Ph.D in Police Administration from Wonkwang University
Social Stability and National Security Research	Kim Yunyoung	Master's Degree in Korean Education from Chungang University, Ph.D. in North Korean Literature from Suwon University
	Kwon Ohguk	Master's Degree in Political Science and Diplomacy from Sungkyunkwan University, Ph.D. in Political Science and Diplomacy from Sungkyunkwan University
	Shin Gyeongsoo	Ph.D in Public Administration from Chungnam Graduate Public Administration
Community Safety Research	Kim Haksin	Master's Degree in Law from Cheongju University, Ph.D. in Law from Yonsei University
	Yu Jiung	Master's Degree in Korean Studies from Academy of Korean Studies, Ph.D. in Korean Studies from Academy of Korean Studies
	Cha Jongjin	Ph.D in Law from Ruhr University Bochum
Criminal Investigation Research	Jeong Ung	Master's Degree in Economics from Academy of Korean Studies, Ph.D. in Economics from Academy of Korean Studies
	Yun Sangyeon	Master's Degree in Psychology from Korea University, Ph.D. in Psychology from Korea University
	Gang Seongyong	Ph.D in Law from Fordham University
International Police Knowledge Center	Kim Yeonghun	Ph.D in Engineering Law from University of Freiburg
	Kim Taehyeong	Master's Degree in Law from Ludwig Maximilian University of Munich
	Yeom Yunho	Ph.D in Criminal Policy from John Jay College
	Park Jaeil	Bachelor's in Law from Korean National Police University
Police Science and Technology Research	Ryu Yeonsu	Master's Degree in Material Engineering from Hanyang University, Ph.D. in Electric and Electronic Engineering from Yonsei University
	Kim Namseon	Master's Degree in Traffic Engineering from Aju University, Ph.D. in Traffic Engineering from Aju University
	Im Heejeong	Master's Degree in Animal Genetics Engineering from Korea University, Ph.D. in Animal Life Engineering from Korea University
	Kwon Taehyeong	Master's Degree in Information Communication Engineering from Chonbuk National University, Ph.D. in IT Policy Management from Soongsil University
	Bang Geumhwan	Master's Degree in Electronic Engineering from Yonsei University
	Lee Buyeong	Master's Degree in Geology from City University of New York
	Lee Yonggeol	Master's Degree in Computer Science from Danguk University, Ph.D in Computer Science from Danguk University
	Yun Cheolhee	Master's Degree in Digital Forensics from Korea University
	Jeong Ingyu	Master's Degree in Applied Information Technology from Kookmin University
	Sin Jiho	Master's Degree in Digital Forensic from Korea University

Appendix 3 Campus Map of Korean National Police University



- | | |
|--|----------------------------------|
| ① Main Hall | ⑩ Faculty Apartments |
| ② Auditorium | ⑪ Symphony Orchestra |
| ③ Indoor Gymnasium · Swimming Pool | ⑫ Guard of Honor |
| ④ Graduate School of Police Studies ·
Research and Lecture Hall | ⑬ Sports Club |
| ⑤ Kim Gu Library | ⑭ Indoor Shooting Range |
| ⑥ Police Law Research Center | ⑮ Transportation Training Center |
| ⑦ Student Center | ⑯ Equipment Management Hall |
| ⑧ Student Residence Hall | ⑰ Physical Fitness Center |
| ⑨ Duty Residence Hall · Graduate School
Student Residence Hall | ⑱ Main Stadium |
| | ⑲ Main Gate |

GRADUATE SCHOOL OF POLICE STUDIES



경 찰 대 학
KOREAN NATIONAL POLICE UNIVERSITY

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